

HOME ELECTRONIC MONITORING PROGRAM

The Home Electronic Monitoring Program (HEM) is an alternative to incarceration for inmates meeting both Code of Virginia and Regional Jail requirements.

Jail requirements for placement on the HEM Program include:

- Must be completely sentenced with no outstanding charges.
- Must be sentenced to twelve (12) months or less.
- Must not be currently serving a sentence for any violent felonies(s).
- Must not have current conviction of sale or distribution of drugs.
- Must have no detainers or pending sentences in other jurisdictions
- Must reside in Clarke County, Frederick County, or the city of Winchester.
- Residence must be approved by the HEM Coordinator.
- Must be employed and/or capable of paying all program fees upon being due.

Although a participant of the HEM Program is permitted to serve their sentence at a residence in lieu of traditional incarceration, they are still incarcerated and must comply with the rules of the Regional Jail and the Code of Virginia (53.1-131-132).

Program rules and regulations:

- An HEM participant's residence, personal property, and all contents are subject to search by Jail Officers at any time. Firearms, alcohol, non-prescribed pharmaceuticals, and/or illegal substances are not permitted in your residence, property or custody.
- A participant's residence must have adequate utility services such as heat, water, sewer, electric, etc.
- The cost to participate on the HEM Program is \$176.00 weekly. This cost covers all

expenses related to the program and includes the cost of random drug testing.

- A participant's employer is required to maintain a valid business license, proof of insurance, and complete an Employers Work Agreement in order for the participant to remain employed.
- If a participant drives, they must provide staff with a current drivers license, proof of vehicle insurance, and vehicle registration prior to driving operating the vehicle.
- All participants will have an approved activity schedule devised for them. There shall be no deviation from this schedule unless pre-approved by the Jail's HEM Coordinator. Any deviation from the approved schedule will subject the participant to disciplinary measures to include removal from the program. Depending on the violation, a criminal complaint under the Code of Virginia may be filed.
- Participants are required to arrive on time for all scheduled office visits. At the time of an office visit, you will be drug tested, pay any program fees (fees must be paid by a valid money order), and request any schedule changes that may be necessary.
- All participants are assigned a GPS (Global Positioning System) unit to track their movements. Participants will be instructed on how to wear and maintain this equipment. Failure to follow these instructions may result in the removal from the program.
- All participants may be provided further detailed instructions during their orientation at the time of placement on the program.

WORK RELEASE PROGRAM

The Work Release Program allows inmates that meet the established criteria to maintain their current employment or obtain employment while serving their sentence.

Regional Jail Work Release requirements include:

- Participant must be completely sentenced with no outstanding charges or detainers on file.
- Applicants must be sentenced to twelve (12) months or less.
- Applicants must not have a record of Escape, Felony Assault, or other violent crimes within the last five (5) years
- Any history of sex offenses will result in denial.
- There can be no active Protective Order on file.
- The applicant must have no Failure to appear or Contempt convictions within the last five (5) years.

Program Rules and Regulations:

- Approved Work Release Participants will be required to submit to a drug test and provide a negative reading prior to acceptance into the program. The cost of each test administered is at the participants cost.
- Approved Work Release participants will receive a detailed orientation regarding the program.
- Program fees are assessed at \$16.00 per day upon your first day of employment, \$5.00 for GPS unit and \$1.25 jail incarceration fee, for a total of \$22.25 per day. . (Price is subject to change). Work Release Participants sentenced for less than 30 days, your Work Release fees must be paid in advance. If your fees are not paid, you will not be eligible to work.

- Initial and random drug tests are assessed at \$15.00 per test. (Prices are subject to change).
- Prior to employment, the employer is required to provide a valid business license, a certificate of insurance and complete the Employers Work Agreement form.
- Participants are permitted to have their own motor vehicles upon verification of a current drivers license, proof of vehicle insurance and vehicle registration.
- Participants are permitted to walk no more than four (4) miles or ride a registered bicycle more than seven (7) miles to their place of employment or to seek employment.
- Participants that drive beyond a fifty (50) mile radius from the facility will be approved on a case by case basis.
- Court ordered Sex Offenders will be assigned a GPS (Global Positioning System). This will be an additional cost to the participant.

All of the required forms must be returned to the Community Corrections Center for processing five (5) days prior to your incarceration date.

NORTHWESTERN REGIONAL ADULT DETENTION CENTER



HOME ELECTRONIC MONITORING AND WORK RELEASE PROGRAM

**147 FORT COLLIER ROAD
WINCHESTER, VIRGINIA
22603**

540 665-6380